

First Standing Committee Meeting: Saturday 13 August, 9.45-12:15

1. Welcome and introductions.

Standing Committee Members present: Helen Vincent (chair), Mark Dimunation, Claudia Fabian, David Farneth, Daryl Green, Krister Östlund, Meg Phillips, Edwin C. Schroeder, Mohamed Soliman Winston Tabb, Huism Tan, Marijana Tomic.

Other attendees: Julia Brungs, Danielle Culpepper, Raphaële Mouren, Isabel García-Monge, Sherry Klein, Liisa Savolainen.

Excuses: Fabiano Cataldo, Maria Aurora Diez Baños, Beth Kilmarx, Hege S. Høstøien, Angela Nuovo.

Standing Committee Members not present:, Maria Ermakova, Stanislav Ermolenko, Valerie Hotchkiss, Naïma Keddane, Tatjana Subotin-Golubovic.

Summary of the RBSC events in Columbus

a) Business Meetings:

Standing Committee I 13 August 2016 | 09:45 - 12:15 |

Standing Committee II 18 August 2016 | 11.30 – 13:00 |

b) Conference Sessions:

Session 091 — Worth a Thousand Words: A Global Perspective on image Description, Discovery, and Access | 15 August 2016 | 09:00 — 17:30| Offsite at the Billy Ireland Cartoon Library & Museum

Session 146 — Data Across Borders: Discovering and Describing rare Materials Access | 16 August 2016 | 13:45 — 15:45 |

Session 154 — Theft in Libraries — Facing the Hidden Truth | 16 August 2016 | 16:00 — 18:00 |

Session 164 — Quality Management and Preservation in the Age of Mass Processing | 17 August 2016 | 09:30 — 12:45 |

c) Special Events:

Wednesday, 17 August Group Dinner

2. Approval of the agenda.

No objections/additions

3. Notes of previous meetings.

The August 2015 (Cape Town) and the February 2016 (midterm meeting Lisbon) minutes have been approved and are posted on the website. The SC members have also received a copy of the informal notes of the section officers' meeting in Edinburgh, May 2016.

3b. Other Business

Julia Brungs from IFLA HQ gave us the latest updates on the work on the Strategic Direction 3 (Cultural Heritage). There are three key initiatives 2015-16 connected to the Strategic Direction 3: 1) Establishing a network of Preservation and Conservation Centers (PACs) as centers of expertise, 2) Developing standards for the collection and preservation of content in its diverse forms, and 3) Safeguarding documentary cultural heritage through Disaster Risk Reduction. These are the news: three new PAC Centers have been established: Qatar, Cameroun and Poland; work on Persist guidelines has started; and a survey on preservation and conservation will be carried out.

4. Standing Committee membership matters

a) Existing membership review: Huism Tan has replaced Alicia Yeo as a SC member as from June 2016. Next year five SC members will have fulfilled their last term and will be stepping down. There are a couple of SC members who have not been active the last years and they can be considered to have resigned. Helen will contact them and ask them if they are interested in staying on the committee.

b) Corresponding members: It is possible to have up to five corresponding members for a two-year term (times 2). The only corresponding member at the moment is Jan Bos.

c) Attraction of new members: RBSC needs to attract members from a broader geographical sphere than today, e.g. from African and Asian countries. See further discussions on this issue at our second SC meeting, no. 4.

5. Announcements and reports from the Professional Committee

a) Change of annual reporting year: From now on the annual reporting year will be from congress to congress.

b) Worksheet ("What makes a Dynamic Professional Unit"): The new Secretary General of IFLA, Gerald Leitner, has a new vision of IFLA in the future, and he wants to see a "more inclusive IFLA" where "members are more heard". The worksheet we have been asked to fill out is a part of this process, and it will be the beginning of a 2-year programme to bring this vision about. This will include a meeting at the President's Meeting in Athens in March for all professional unit officers (or substitutes if an officer cannot attend). To ensure full representation IFLA will fund attendance.

c) Funds: a small sum of money can be used by the SCs to fund parts of their projects, providing that the money is not used for funding of travel expenses, lunches, coffee breaks etc.

d) The IFLA web will be re-designed.

6. Objectives and Action Plan

There was a brief discussion on reviewing the top-line objectives, the relation of actions to the key-initiatives, and some of the lines in the action-plan. A draft on these matters will eventually be sent out to the members for comments.

Review of the communication plan: **Digitization guidelines:** a Japanese translation is available, but can't be posted on IFLA's web due to copyright issues. We will try to have a link to it instead. Russian, German, and French translations are still needed. The **Blog** is up and running, with more than 96 000 hits. More content is needed. **The email lists:** There are two different email lists, on external hosts. Could the lists be merged, and/or migrated to IFLA? Daryl, Raphaële, and Krister will look into this and report at the second SC meeting.

7. WLIC 2016

RBSC is involved in quite a lot of sessions this year. Everything seems to be under control at this point. For the off-site session on Monday 15 August, 125 attendants have signed up. The session "Data Across Borders" had to be reworked and will now consist of an introduction by Helen, a brief paper from Claudia, and then a number of position statements followed by a general discussion.

8. Programme planning for WLIC 2017

a) Ideas for an off-site session, joint sessions, and main session 2017 were freely discussed. The plans for WLIC 2017 will be finalized at the second standing committee meeting on Thursday, 18 August.

b) Satellite meeting: We decided to not have a satellite conference/meeting in Poland 2017.

9. Future meetings

a) **Mid-term business meeting 2017:** We agreed to experiment in 2017 with having quarterly virtual committee meetings and not having an in-person mid-year meeting. We will also actively look into sponsoring seminars/conferences in different regions, with South America and North Africa in mind in particular.

b) **WLIC 2018:** The 2018 Congress will be in Kuala Lumpur, Malaysia.

10. Other suggestions for future activities

a) Possible future collaborations with the new Indigenous Matters Section and the new Digital Humanities Special Interest Group - more about this at the second SC meeting.

b) Collection development, modern special collections and born digital special collections.

11. Any other business

On behalf of Jan Bos there was a brief report on the Memory of the World Program.

Second Standing Committee Meeting: Thursday 18

August, 11:30-13:00

1. Welcome and introductions.

Standing Committee Members present: Helen Vincent (chair), Mark Dimunation, Claudia Fabian, David Farneth, Daryl Green, Hege S. Høvsøien, Beth Kilmarx, Krister Östlund, Meg Phillips, Edwin C. Schroeder, Mohamed Soliman, Winston Tabb, Huism Tan, Marijana Tomic.

Other attendees: Carlyle Best, Felene Cayetano, Inaam Charaf, Danielle Culpepper, Jeanne Drewes, Celia Joe-Olsen, Dana Miller, Raphaële Mouren, Isabel García-Monge, Viviana Quiñones, Simone Waidmann.

Excuses: Fabiano Cataldo, Maria Aurora Diez Baños, , Angela Nuovo.

Standing Committee Members not present:, Maria Ermakova, Stanislav Ermolenko, Valerie Hotchkiss, Naïma Keddane, Tatjana Subotin-Golubovic.

2. Approval of the agenda

No objections/additions

3. New Indigenous Matters Section: discussion with Celia Joe-Olsen

Celia Joe-Olsen from the new Indigenous Matters Section joined our business meeting to give a brief introduction to the new section and to open a conversation about areas of mutual interest and concern, since rare book and special collections often contain material about or originating from indigenous cultures. Our interest in "collections crossing borders" could be of special interest for a joint session. Discussions will continue. The Indigenous Matters section is also invited to contribute to the RBSC blog.

4. Standing committee membership matters

2017 is an election year, and we should perhaps try to specially invite people from specific regions to apply, something that has not been done before. Regions that ought to be targeted are Asia (Korea, China, Japan) (Tan Huism could help us to find contacts) and regions in Sub-Saharan Africa (where Mohamed Soliman could help us to find contacts). For those interested in being involved in the work of RBSC but lacking funds to attend the conferences every year, the corresponding membership could be an alternative. We will also use all possible ways - blog, networks etc. - to get the information on the elections out.

5. Announcements and reports from the Professional Committee etc.

a) Jan Richards, chair of the Committee on Standards, will be meeting with Helen to discuss a review of what standards we have for the work her committee is doing.

b) Jeanne Drewes from the Preservation Section invited RBSC to collaborate on a two-hour session on moving physical collections. We agreed to have someone on the working committee, to which EC volunteered.

6. WLIC 2016

The RBSC sessions at WLIC 2016 have all been very successful, and have attracted a large number of attendants.

All presentations from the off-site session will shortly be on the web, as will the slide show from the session about theft.

We all agreed that the work started with the theft session must continue in one way or another, for instance by taking the initiative to create a conspectus of different lists of stolen objects, by taking the issue higher up to UNESCO, and/or by having more workshops on the issue.

7. Planning for future activities

a) **WLIC 2017, finalized programme: Satellite meeting:** There will be no satellite meeting 2017.

Off-site session: The theme for the off-site day in Wrocław will be "What happens when collections cross borders". We hope to involve the Indigenous Matters section in this. There will be a call for papers. Claudia and David will chair the programme committee and Marijana, Beth, Isabel, Mark and Helen will also be involved. **On-site session:** Theme will be "Out of the Stacks: Special Collections In Society", and we will have a call for papers on topics such as the use of special collections in cultural tourism and images in merchandising. Krister will chair the programme committee, which will include E.C., Meg, Beth, Huism and Helen. We also intend to ask the Metropolitan Libraries and Marketing Sections if they would like to be involved.

b) Work will begin to bring the document on Competencies forward as a set of guidelines under the IFLA Standards procedure. Beth will take lead responsibility with Winston, Huism, and Helen on the project group.

c) There was an exploratory meeting about a new **Digital Humanities/Digital Scholarship** Special Interest Group. Several committee members attended and it's likely that this SIG will go ahead and we will have someone involved as a liaison between it and our committee. On the same subject the Academic and Research Libraries section has planned a satellite conference in 2017 in Berlin on digital humanities, including specific cultural heritage sessions.

d) We will look into the possibilities of organizing special collections tours in Kraków and/or Warsaw during the 2017 conference.

e) We agreed to keep both of our mailing lists up and Daryl has posted a new page at <http://www.ifla.org/node/10804> about how to join them and what their different remits are. In the future we hope to be able to migrate both lists to IFLA.

f) We agreed to experiment this year with having **quarterly virtual committee meetings** (November, February, June) and not having an in-person mid-year meeting.

g) In May 2017 Helen, Krister and Daryl will have an informal strategic meeting before the congress.

8. Any other business

a) Helen will shortly circulate a calendar with key dates for the coming year.