



## IFLA CORE ACTIVITY ON PRESERVATION AND CONSERVATION

### ANNUAL REPORT 2003

#### A- REORGANISATION AND MANAGEMENT

##### 1. *Advisory Board*

Renée Herbouze (RH) delegate for International Affairs at the Bibliothèque nationale de France was nominated in place of Alix Chevallier who retired (April 2003).

PAC Advisory Board met in Berlin on August 3<sup>rd</sup>, 2003. Meeting was chaired by Sissel Nilsen (SN). Besides Marie-Thérèse Varlamoff (MTV) and Corine Koch (CK), all members attended: (Renée Herbouze (RH) – BnF, France; Jan Fullerton (JF) – National Library of Australia; John McIlwaine (JM) – Section on Preservation and Conservation; Jianzhong Wu (JW) – Shanghai Library; Deanna Marcum (DM) – Library of Congress; Nancy Gwinn (NG) – USA, new Chair of the Section on Preservation and Conservation.

The Advisory Board examined the strategic plan 2002-2003. Most of the actions have been achieved, some others are on-going and will be reconducted, according to SN's suggestion, in the strategic plan for 2004-2005.

Among the actions done, let us quote:

- the establishment of fields of excellence among PAC regional Centres
- publications and translations (NG suggested to send IPN to all members of the section PAC)
- organisation of training courses, workshops, etc...
- expertise
- surveys
- Blue Shield
- Memory of the World

Many actions are still on-going, which underlines the continuity of PAC actions (cf A.4) .

The Advisory Board concluded with the wish that PAC Network be strengthened and new regional centres be created particularly in Latin America, Asia (in China first) and Africa.

Partnership was to be searched for and established with the Library of Congress in North America. DM will discuss the matter with PAC Director, Mark Roosa.

##### 2. *Meeting of PAC Directors*

Only three PAC directors attended, the other three were represented:

Present:

- *Mark Roosa*, Library of Congress (USA & Canada)

- *Galina Kislovskaya*, Library for Foreign Literature (Eastern Europe & the CIS)
- *Marie-Thérèse Varlamoff*, (International Focal Point plus Western Europe, Africa and Middle East).

#### Represented

- Takao Murayama, National Diet Library (Asia) represented by *Hidetoshi Kanebako*
- Aurelio Alvarez, National Library of Venezuela (Latin America & the Caribbean) represented by *Ignacio Barreto*
- *Colin Webb*, National Library of Australia represented by *Jasmine Cameron*.

Several observers were invited:

- *Clara Budnik*, Director of DIBAM (Dirección de bibliotecas, archivos y museos), Chile
- *Nancy Gwinn*, Director of Smithsonian Institution Libraries, USA, elected as the next Chair of the Section on Preservation and Conservation
- *John McIlwaine*, Studies University College London, UK, Chair of the Section on Preservation and Conservation
- *Sissel Nilsen*, Director of the National Library of Norway, Chair of PAC Advisory Board
- *Celia Zaher*, Technical Director of Preservation Services, Fundação Biblioteca Nacional, Brasil
- *Corine Koch*, PAC Programme Officer

Each centre presented a brief report on its activities: *see individual reports of the regional centres in annex.*

- ✓ **CIS** focused its action on dissemination of information and training.
- ✓ **Australia** focused on microfilming preservation, on guidelines for the preservation of digital heritage, on disaster preparedness and on best practices in managing cellulose – acetate collections
- ✓ **USA**: - updated the “Care, Handling and Storage of Photographs” and had it translated into Spanish
  - focused on training (workshop and distance learning package).
- ✓ **Japan** translated the “IFLA Principles on the Care and Handling of Library Material”, started a three-year research project for digital preservation.
- ✓ **Venezuela** focused on the translation of professional literature and on the digitisation of Latin American Newspapers from the 19<sup>th</sup> century.
- ✓ **Paris** focused on publications, training, standardisation and on Blue Shield and Memory of the World.

SN put the emphasis on the fact that a better communication implied the creation of more centres and partners.

The Regional Centres were asked to communicate more. NG proposed that CK sends a reminder each 25<sup>th</sup> of the month, asking for news, topics to be focused on in next IPN issues, or papers. Although all participants agreed, not many information has been sent to CK since the meeting in Berlin. The programme of the Section PAC during the IFLA Conference in Buenos Aires was discussed.

Several workshops on disasters (earthquakes in Mexico; October 2003 and hurricanes in Trinidad and Tobago; May 2004) were announced. JM accepted to join Trinidad & Tobago Organising Committee.

There was an evaluation of past achievements (cf A.1). Most of the goals and actions identified in the strategic plan have been achieved. As for pending activities, let us quote:

- “*Survey on newspapers in Africa*”: has been handed over to the Section of Newspapers.
- “*Register of Existing Standards, Guidelines, Codes of Best Practice in Preservation, in Print or Electronic Form, Indicating in which Language*”: the project is on-going. John McIlwaine stresses that a research assistant should be employed to do this.
- *Permanent paper*: PAC International Focal Point welcomed an intern for a few weeks; she visited publishers and printers so as to analyse to what extent they use permanent paper. She was asked to write an article for IPN (in 2004).

The PAC Directors of the different regional centres were invited to submit their ideas and proposals before September 15, 2003 for the establishment of next strategic plan 2004-2005. MTV thanked all participants while regretting that half of the directors were not present. This is really a problem

because representatives sometimes find it difficult to take initiative on behalf on the director which makes decision making quite difficult.

### **3. Regional Centres**

A major preoccupation during both meetings (Advisory Board & PAC Directors) was the creation of additional regional PAC centres. The need for more centres is crucial in three regions.

#### **Asia**

An offer had been made last year by the Shanghai Library but, there has been a request from the National Library of China to be the suitable institution to host such a centre. PAC director has been in contact with both the National Library of China and the PAC Regional Centre in Tokyo to explain that such a centre was necessary in China in order to ensure translations and dissemination of professional literature within China and also with the perspective of, later, organising training sessions (preservation workshops, courses or seminars ) in Chinese.

By the end of December, PAC director received confirmation that the National Library of China was preparing the creation of a PAC National Centre.

#### **Africa**

As JICPA (Joint IFLA/ICA Committee on Preservation in Africa) is less and less operational and on the verge of vanishing it has become more and more difficult for the International Focal Point in Paris to deal with Africa: too much work, too many countries to deal with and not enough efficient representatives on the spot.

During the Standing Committee of the Africa Section in Berlin, there were offers from South Africa (Johann Maree, Head of Preservation at the University of Cape Town) and from Benin (Francis Zogo, Director of the National Library) to host a PAC Regional Centre. These proposals are being currently analysed and discussed and a final decision should be taken in 2004.

#### **Latin America and The Caribbean**

Celia Zaher stressed that there was already some kind of a network in Latin America. Chile and Cuba already help Guatemala. Brazil is providing assistance and training to Paraguay and Bolivia.

The eventuality of 3 new PAC regional Centres was discussed and approved in Berlin by the AB and the Board of PAC Directors. MTV sent agreements to Brazil, Chile and Trinidad & Tobago to be returned and signed and with the names of the countries they would be in charge of. The creation of those new centres is to be approved by the Governing Board in December 2003 or March 2004.

### **4. Strategic Plan 2004-2005**

A strategic plan for 2004-2005 was established by PAC director in collaboration with PAC directors of Regional Centres, according to the advice of Advisory Board.

All projects from the former strategic plan (2002-2003) that had not been achieved, were reconducted, first among them the development and re-organisation of the already existing network of preservation professionals. Any activity related to the protection or safeguard of documentary heritage also stands as a priority. The strategic plan is to be found in annex.

## **B- ACTIVITIES**

### **1. Publications**

- *IPN (International Preservation News) = PAC Newsletter*
  - ◆ IPN 29 published in May 2003. Print run 3500 copies
  - ◆ IPN 30 published in September 2003. Print run 3500 copies
  - ◆ IPN 31- December 2003 will be published in January 2004. Print run 3500 copies.

Due to re-organisational problems and economical difficulties, the Regional Centre in Caracas could not distribute IPN 28, 29, and 30. This was done by PAC Focal Point in Paris.

- *IPI (International Preservation Issues)*  
N° 4 - *A Blue Shield for the Protection of our Endangered Cultural Heritage/ Avec le Bouclier Bleu, protégeons notre patrimoine culturel en danger*. Bilingual version (French-English) of the Proceedings of PAC Open Session at the General IFLA Conference in Glasgow. Translated by Corine Koch. Print run 1500 copies. Copies were distributed among PAC Regional Centres for re-distribution and to the Blue Shield Committees (international & national)
- Translations of *IFLA Principles on the Care and Handling of Library Material* were published by Japan [[hanbai@jla.or.jp](mailto:hanbai@jla.or.jp)], Portugal [[mlcabral@bn.pt](mailto:mlcabral@bn.pt)], Saudi Arabia [available at [marie-therese.varlamoff@bnf.fr](mailto:marie-therese.varlamoff@bnf.fr)] and Croatia [[hkd@nsk.hr](mailto:hkd@nsk.hr)].
- *Articles:*
  - ✓ *IFLA Congrès international des Bibliothèques et de l'Information – Berlin, 1-9 août 2003* in Support Tracé – December 2003.
  - ✓ *Combating the Slow Death of Paper* in Art Libraries Journal
- *Translations*
  - ◆ The leaflet “*Care, Handling and Storage of Photographs*” by Mark Roosa was translated into French by CK and into Chinese by the Shanghai Library.
  - ◆ The centre in Caracas (Solange Hernandez) regularly translates into Spanish summaries and articles to be published in IPN.
  - ◆ The centre in Caracas translated IPI n°4 into Spanish
  - ◆ *IFLA Principles on the Care and Handling of Library Material* (IPI n°1) was translated into Japanese, Portuguese, Arabic and Croatian.
  - ◆ AFNOR Standards CG46/CN102402 Annex translated by MTV
- *Presentations*  
Papers by MTV
  - ✓ Ljubljana – The Blue Shield Initiative to Safeguard Cultural Heritage
  - ✓ Prague – Prevent to better respond
  - ✓ Mexico – El Escudo Azul
  - ✓ Cape Town – The Blue Shield Initiative: Joining Efforts to Preserve our Cultural Heritage in Danger (presented by a colleague)
  - ✓ Cape Town – IFLA PAC (presented by a colleague)
  - ✓ Cape Town – Preserving our Documentary Heritage for a Preservation Programme (Presented by a colleague)
  - ✓ Curaçao – Networks for a Better Protection of Cultural Heritage

## 2. *Mailing activity*

Apart from distributing IPN

- Canberra ..... 1 650 copies
- Caracas ..... 240 copies (only addresses in Venezuela)
- Moscow ..... 600 copies
- Paris ..... 2 000 copies + 675 (addresses from PAC Regional Centre in Caracas)
- Tokyo ..... 1 500 copies
- Washington ..... 1 650 copies

Paris Focal Point received 1300 mails and sent 790 answers.

## 3. *Standardisation and guidelines*

- MTV is a member of a standardisation working group (AFNOR: French Association for Standardisation) on an Assessment Method to Determine the State of Preservation of Archives and Library Materials / *Méthode d'évaluation de l'état physique des fonds d'archives et de bibliothèques*.

In 2003, MTV attended 11 meetings.

#### 4. *Training*

- MTV was invited by the Archives de France to deliver a course on disaster planning, Blue Shield and international co-operation during the “Stage international des Archives” which is organised each year and gathers French speaking archivists from the world over: 39 participants for 27 countries.
- Workshop on earthquakes in Mexico, October 16-17, 2003: *Taller nacional de prevención de daños al patrimonio cultural en bibliotecas, archivos y museos por temblores y terremotos*. This workshop co-organised by PAC and the National Library at the UNAM (Universidad Nacional Autónoma de México) gathered 100 participants from the cultural area (libraries, archives, museums) and the civil society. Participants came from Mexico but there were foreign speakers from France (2), Venezuela (1) and the USA (1). The workshop was a success and will serve as a model for future workshop to be organised in 2004 (May-Trinidad and Tobago) and 2005 (Cuba).

#### 5. *Expertise and surveys*

- Advisory Boards

PAC director is a member of the following advisory boards or committees:

- ✓ Social Sciences Research Centre, NY, USA: Standing Committee on Libraries and Archives in Cuba

Meetings were held in Havana (Cuba) February 13-17, 2003, followed by a workshop on Digital Preservation.

- ✓ Memory of the World Register Sub-Committee

MTV represents IFLA in this sub-committee. Proposals for inscription on the Register are distributed among members for expertise. Recommendations are sent to MOW secretariat and after discussions by the IAC (International Advisory Committee), final recommendations are sent to the Secretary General of UNESCO who decides which proposals to put on the Register. During the meeting of the IAC in Gdansk (August 2003), 43 proposals were discussed and 23 were put on the Register.

- ✓ CLIR

Advisory Board for the Web-Based Tutorial on Preservation and Conservation Project. No meeting in 2003 but projects for translations of this tutorial into Spanish, French and Arabic.

- ✓ International Council on Archives (ICA)

Committee on Preservation of Archives in Temperate Climates

MTV attended a meeting in Ljubljana (Slovenia) on June 5-7, 2003 and presented a model of contract between parties in the event of loan to exhibitions.

MTV was invited to participate in the 2<sup>nd</sup> International Conference on Preservation of Archives in Tropical Climates in Curacao, November 17-21, 2003 and presented a paper on PAC and on the Blue Shield.

- Surveys

The survey launched by PAC in 2001 on the existing collections of newspapers in Africa and on their state of conservation was passed on the IFLA Section of Newspapers for achievement and follow up. Else Delaunay is in charge of it but has had apparently great difficulties to get the answers back.

In December 2003 PAC launched another survey among National Libraries in co-operation with the Section on National Libraries and the Section on Preservation and Conservation in order to know the percentage of institutions that had a disaster plan. Results should be discussed during PAC Open Session in Buenos Aires, which will be centred on disaster planning.

## **C- CO-OPERATION**

### **1. *Blue Shield***

- *ICBS (International Committee of the Blue Shield)*

MTV attended 4 meetings (February 24, April 17, September 9, September 26) and prepared a resolution on Iraq for the IFLA 2<sup>nd</sup> Council.

- *National Blue Shield Committees*

PAC Paris is much involved in the management of the French Blue Shield Committee. PAC Secretary, Isabelle Fornoni, took over from September 2002 until September 2003 the secretariat of the French Blue Shield Committee, which represented about 1/3 of her full time job.

MTV attended 16 meetings of the Committee. She is a member of two working groups: “communication” and “disaster planning”.

- *Promotion of the Blue Shield*

- ✓ PAC presented a resolution on Iraq, which was merged with 2 other proposals into resolution 7 and adopted by Council 2 in Berlin, August 8, 2003.

- ✓ MTV presented 3 papers on the Blue Shield.

- *Floods in Central Europe*

On attending CASLIN (Czech and Slovak Library Information Network) Seminar in Holensy Dvur (Czech Republic) which focused on the consequences of the 2002 floods in Central Europe, MTV gave the Director of the Czech National Library in Prague a cheque corresponding to the contribution of French colleagues.

### **2. *UNESCO***

- “Memory of the World”  
(cf B.5)

### **3. *International Council on Archives***

- *Committee on Preservation of Archives in Temperate Climates (cf B.5)*

- *JICPA (Joint IFLA/ICA Committee on Preservation in Africa)*

Alain Godonou, Director of Ecole du Patrimoine africain (EPA, Benin) made an evaluation of JICPA’s activities over the past years. His report is available both in French and English (translated by M.F. Plassard). It is essential that a discussion be conducted in order to decide of the future of JICPA. A meeting planned in December in Geneva could not take place because of the unavailability of ICA members.

### **4. *ICCROM***

A meeting was organised by ICCROM in Rome 22-23 June 2003 with representatives from ICA and MTV representing IFLA in order to forge collaborative participation in respective activities and engage in joint activities. A second strategic joint meeting is planned in 2005 to evaluate the results and impacts of collaborative actions and to develop a plan for future actions

## **D- FUNDING**

CLIR had generously offered to support PAC. 13,333 US\$ were sent in 2003, corresponding to the rest of the allocation (20,000 US\$) to be spent over 2002-2003-2004. Money for 2003 allowed to organise the workshop on earthquakes in Mexico. The rest being spent for publications and to send Programme Officer to Berlin, so that she could contact eventual authors.

## D- PARTICIPATION TO CONFERENCES AND MEETINGS

Date	Place	Object	Who
February 12-19	Cuba	Working Group on Cuba	MTV
June 4-7	Ljubljana (Slovenia)	ICA Committee on Preservation in Temperate Climate	MTV
June 8-12	Holensky Dvur (Czech Republic)	CASLIN Seminar	MTV
June 17-22	Rome	LIBER	MTV
June 23-25	Rome	ICCROM	MTV
July 29-31	Berlin	Pre-seminar on Disaster	MTV + CK
August 1-8	Berlin	IFLA 69 <sup>th</sup> Conference	MTV + CK
August 27-31	Gdansk (Poland)	MOW	MTV
September 26-27	Delft + The Hague	ICBS + IFLA	MTV
October 6-7	Toulouse (France)	AFNOR	MTV
October 15-24	Mexico	Workshop on earthquakes + ABINIA	MTV
November 16-24	Curaçao	ICA Committee on Preservation in Tropical Climates	MTV
November 24-26	The Hague	IFLANET	CK
November 28	Caen (France)	1 <sup>ère</sup> journée d'étude sur la prévention des risques (CFBB)	MTV
December 2-6	Geneva	ICRC Conference	MTV

## F- VISITS

The following persons visited PAC in Paris:

- Kay Raseroka, IFLA President-Elect, Bostwana – January 28
- Wu Jianzhong, Dr of Shanghai Library, China – March 11
- Pedro Correa do Lago, Dr of National Library of Brazil – March 21
- Maria Luisa Cabral, Head of Preservation Dpt, Biblioteca Nacional, Portugal – March 31
- Sissel Nilsen, Dr of National Library of Norway, Chair of PAC Advisory Board – May 29-30
- Nancy Barrett & Teresa Brinati, Archivists, USA – July 10
- Jim Burd, Preservation Technology – October 9
- Ann Russel, NEDCC, USA – November 25
- Mira Edmonds, Working Group on Cuba, SSRC, USA – November 25
- Maria Majela Brenes Perez, Dr of National Library of Panama – December 10

## **G- ACTIVITY REPORTS FROM PAC REGIONAL CENTRES**

Detailed reports from PAC Regional Centres are in annex. In 2003, efforts aimed at the following themes: digital preservation (research, guidelines), microfilming, photography (package, booklet) and main activities involved: translations, training workshops, conferences and research.

PAC Regional Centres continue to distribute publications published by PAC Focal Point. For most centres it is difficult to draw a line between IFLA PAC activities and those from the Preservation Department of the hosting library. Being a PAC Regional Centre is a heavy responsibility and the need to multiply regional centres was commonly agreed upon and shared by the PAC directors present at the meeting in Berlin.

The creation of three new Centres in Latin America (Brazil, Chile, Trinidad and Tobago) and of a National Centre in China will be officialized early in 2004. Discussions are still on-going for setting up two centres in Africa. The main task of those new centres will be to assess preservation needs in the area they are in charge of and to draw a list of colleagues to be part of the PAC network and to be put on the mailing list for receiving IPN and IPI.

### **▪ PAC REGIONAL CENTRE IN CANBERRA**

Although staffing resources were reduced, the centre was very active

- 1- Key priority: microfilm training → package

Canberra PAC Centre is the centre of excellence on digital preservation issue:

- 2- Final work on draft “guidelines” UNESCO
- 3- PADI maintenance
- 4- Risk assessment for digital collections

Projects:

- 5- Policy guidelines on the production and preservation of digital audio objects (with IASA)
- 6- Organisation of an International Conference on Digital Archiving (November 2004)

### **▪ PAC REGIONAL CENTRE IN CARACAS**

- Has heavy financial constraints
- No report since July

Focus on:

- 1- Translations
- 2- Training
- 3- Digitisation of Latin America Newspapers from the 19<sup>th</sup> Century (Mellon Foundation financed)
- 4- Co-operation with Cuban Archives and Libraries

### **▪ PAC REGIONAL CENTRE IN MOSCOW**

We lack their report June-December 2003.

Focus was on microfilming and minor repairs

### **▪ PAC REGIONAL CENTRE IN TOKYO**

- 1- Translation of PAC Principles into Japanese
- 2- Digital Preservation Research Project at the Kansai-Kan
- 3- Basic Plan of Preservation and Conservation for the National Diet Library + Action Plan 2003-2005
- 4- 15<sup>th</sup> Forum on Preservation with a conference “Preparing against Disaster”
- 5- Visits
- 6- Trainees

▪ **PAC REGIONAL CENTRE IN WASHINGTON**

- 1- Key activity: IFLA Guide to preserving photographs (published in English, translated into Spanish)
- 2- Mostly conferences and training on photographs (interns)
- 3- Research
  - iron ink corrosion
  - digital media longevity
- 4- Conferences
- 5- Visits

Marie-Thérèse Varlamoff  
December 18, 2003

# ANNEXES

## PAC REGIONAL CENTRES REPORTS

- CANBERRA
- CARACAS
- MOSCOW
- TOKYO
- WASHINGTON

## STRATEGIC PLAN 2004-2005

## REPORT OF PAC DIRECTORS' MEETING - Berlin

## MINUTES OF PAC ADVISORY BOARD – Berlin

(NB This report incorporates information previously reported for the first half of the year in July 2003)

### **Arrangements**

The Regional Office continued to be managed by the Preservation Services Branch of the National Library of Australia, directed by Mr Colin Webb. During the year staffing arrangements changed in the National Library of Australia and staffing resources available for IFLA PAC work were reduced. The Library continued to allocate an annual budget of \$10,000 AUD for the work of the Centre, in addition to approximately 0.20 FTE staffing. In managing the Regional Office the Library seeks to draw on relevant activities and initiatives in its other program areas and make them useful in an IFLA PAC context.

### **Projects**

#### **Preservation Microfilming Training Materials**

This project was discussed in previous reports. In 2001 the Regional Centre surveyed preservation training needs in SE Asia and the Pacific and identified training in preservation microfilming as a key priority. Working with Ms Heather Brown of the State Library of South Australia, and in consultation with a number of content experts and regional contacts, the Centre commissioned and published a 10 module training package especially designed for regional use. The materials were completed, launched and distributed in the second half of 2003.

The content is available online as PDF pages from a special page on the National Library of Australia's website (<http://www.nla.gov.au/preserve/trainmat.html>). A number of printed copies have also been produced and distributed in the first instance to respondents to the original survey which led to preparation of the materials. A small number of printed sets are also available for users with limited online access. The PDF files are also available for free distribution on CD-R from the Regional Centre.

#### **UNESCO Guidelines for the Preservation of Digital Heritage**

The Regional Centre continues to serve as a centre of excellence on digital preservation issues.

Work on the draft Guidelines, reported in previous reports, was completed in early April 2003, and the text is now available from the UNESCO Communication and Information website at

[http://portal.unesco.org/ci/ev.php?URL\\_ID=1539&URL\\_DO=DO\\_TOPIC&URL\\_SECTION=201&reload=1035353514](http://portal.unesco.org/ci/ev.php?URL_ID=1539&URL_DO=DO_TOPIC&URL_SECTION=201&reload=1035353514).

The Charter on Preservation of Digital Heritage which the Centre also helped to prepare, was adopted by the UNESCO General Conference in September 2003. (A report and the Charter can be found at [http://portal.unesco.org/ci/ev.php?URL\\_ID=1539&URL\\_DO=DO\\_TOPIC&URL\\_SECTION=201&reload=1035353514](http://portal.unesco.org/ci/ev.php?URL_ID=1539&URL_DO=DO_TOPIC&URL_SECTION=201&reload=1035353514).)

#### **PADI [*Preserving Access to Digital Information*]**

Maintenance of the PADI subject gateway continued, with some short-term financial assistance from the Council on Library and Information Resources (CLIR), and support in kind from the UK Digital Preservation Coalition. Ongoing resourcing of PADI remains a concern to the National Library: it is an important service providing critical information to an international audience including the local region, but the cost of maintaining it is a challenge.

The Centre is currently reviewing the entry points to PADI with the intention of making its content and structure more accessible to readers without a detailed knowledge of digital preservation.

### **Digital Preservation Research**

The National Library continues to develop an understanding of the nature and makeup of its digital collections and the Regional Centre continues to aim to make the lessons learned available to libraries in its region.

Of particular interest is a risk assessment for digital collections that was conducted in the second half of 2003. The methodology and key findings will be made publicly available in 2004.

### **Audio Preservation Research**

Mr Kevin Bradley of the National Library of Australia's Digital and Audio Preservation section is leader of a project to prepare policy guidelines on the production and preservation of digital audio objects on behalf of the Technical Committee of IASA (the International Association of Sound and Audiovisual Archives). These guidelines will also be of great interest to IFLA PAC members.

### **Conferences**

Kevin Bradley delivered two papers to the the IASA annual conference Audiovisual Archives: Memory and Society held in Pretoria, South Africa in late 2003. The papers were titled "In just a few years the whole world can change: A technical trace of an Oral History archive", and "Bringing them home".

The National Library also provides advice to the PARADISEC Project (Pacific And Regional Archive for Digital Sources in Endangered Cultures), which offers a facility for digital conservation and access for endangered materials from the Pacific region, defined broadly to include Oceania and East and Southeast Asia. In late 2003 the project held an international workshop on digital audio archiving at which Kevin Bradley presented a paper on sound preservation, metadata and the new digital initiatives called "Audio replay and storage systems: critical equipment maintenance, storage and timing issues"

In November 2003, Kevin Bradley was invited by The Archives Resource Community, a network of Indian archival institutions, to conduct a workshop at the American Institute of Indian Studies (AIIS) in Gurgoan, Delhi, India. Member institutions attending included the Archives and Research Centre for Ethnomusicology (ARCE), the Brhaddhvani archive, Regional Resources Centre for Folklife, School for Folk and Tribal Lore at P.S. Telugu University, the Folklore Resources and Research Centre, and many others, including guests from the newly formed the Ravi Shankar Archive and the oral histoian and archivist charged with maintaining the collections of his holiness, the 14th Dalai Lama. Kevin Bradley delivered a 6 day workshop during which participants went from a basic familiarity with audio preservation to an awareness of data archiving.

The Regional Centre is involved in planning an international conference on digital archiving to be held in Canberra in November 2004. The Regional Centre is also involved in organising a more informal digital preservation practitioners' workshop for Australian and New Zealand institutions to be held in July 2004.

The Regional Centre will also contribute to a forum to discuss digital heritage and intangible heritage issues in February 2004 as part of an annual Asia-Pacific Week being organised by the Australian National University in Canberra.

### **Publications**

Distribution of IPN 28, 29 and 30. These editions of IPN were distributed to the regional mailing list. During the reporting period, the Centre Director prepared a number of articles for publication describing the UNESCO Preservation of Digital Heritage campaign. The more notable of these

appeared in IPN 29 (with an emphasis on regional needs expressed during the regional consultation process), and in *RLG DigiNews*.

The Director also prepared an essay on barriers to digital preservation for inclusion in *CLIR Issues*.

### **Connections with other organisations**

Over the reporting period, the Regional Centre maintained close relations with the UNESCO Information Society Division, managers of the Preservation of Digital Heritage campaign, the Council of Directors of National Libraries (CNDL) Committee on Digital Issues, and the IASA Technical Committee. In the latter part of 2003, the Centre was also involved in National Library of Australia commitments to a number of new initiatives concerning digital preservation:

- the International Internet Preservation Consortium. Consisting of a number of national libraries and the US based Internet Archive, the IIPC aims to research the key barriers to sustainable archiving of web-based materials. The NLA is leading a project to study archiving of databases and “the deep web”.

- the IFLA PAC/CDNL Alliance on Bibliographic Standards, which is looking at a range of digital collections management issues. The NLA is leading a study of standards and guidelines documents in digital preservation.

- the Australian Partnership for Sustainable Repositories, consisting of a number of partners in the HE sector working with the NLA to establish good practices in managing sustainable institutional digital archives.

All of these connections have the potential to offer benefits to the local region in providing information and tools for preserving digital information resources. The Centre will look for ways of making the learning from these alliances widely available.

### **Priorities**

1. *Disaster planning models*. As agreed at Directors meeting in 2002, this is a priority area. The Centre is preparing a paper setting out the principles behind its collections disaster plan and supporting arrangements including counter emergency plans for staff and other assets, priority materials lists, disaster training programs, and formal cooperation with other agencies. These may be useful models for others reviewing their disaster planning arrangements.

2. *Standards and guidelines in preservation produced by libraries in Southeast Asia and Oceania*. As agreed at Directors meeting in 2002, this is a priority area. The Centre has not been able to progress this priority to date but will seek to do so in coming months.

3. *Developing digital preservation readiness in the region*. Regional consultations conducted for UNESCO emphasised that there is a rapidly growing problem with digital information resources in the region, despite the presence of a “digital divide” between those communities generating digital content and those not yet able to do so. The Centre will seek to maintain and build on the regional contacts established in the UNESCO consultation, and look for ways of making the UNESCO Guidelines and PADI more useful to a regional audience. The review of PADI’s accessibility is a key priority for the Centre.

4. *Seeking partner library arrangements for the Regional Centre*. The NLA is keen to explore the potential benefits of working with other national libraries in the region who may be well placed to engage with the complex needs of different parts of the region.

5. *Organising the November 2004 international conference on digital archiving to be held at the National Library of Australia*. Although not planned as an IFLA PAC conference, the Centre will be involved in looking for ways of maximising its benefits to the region.

Colin Webb

Director, Regional Centre for Oceania and SE Asia

December 2003

In this report, we make a summary of the activities carried out by the IFLA PAC Regional Center for Latin America and the Caribbean during the year that ran from January 2003 from July 2003, on the basis of the four major goals of the Medium Term Program 2001-2003. These goals are the following:

- Raising awareness about preservation issues
- Developing a policy of coordination
- Studies, research and standardization
- Training and education

### **RAISING AWARENESS ABOUT PRESERVATION ISSUES**

- Distribution of *IPN*. During the reported period, we completed the distribution of 252 copies of *IPN* N° 27 and 28 to 246 institutions in 39 countries of the region (20 in the Caribbean, 7 in Central America, 12 in South America). It was not possible to distribute a total of 10 sets of *IPN* 27 and 28 due to financial constraints. The institutions pending for distribution correspond to the following countries: Curacao(1), Spain (5), Haiti (1), Jamaica (1), Nicaragua (1), St. Marteen (1).
- Printing and distribution of *CONSERVAPLAN*. Continuing with the activities of the Project “Translation into Spanish of Literature on Preservation” of the National Paper Conservation Center, sponsored by the Commission on Preservation and Access with the financial support of the Andrew W. Mellon Foundation, we finally solved the software compatibility problems that prevented the reproduction of *CONSERVAPLAN* No 5 and 6, *Métodos de conservación de libros en la Biblioteca Nacional de Venezuela. Un Manual de Procedimientos and El cuidado de archivos fotográficos*, which are now at the printer. Soon, we will be able to distribute both issues.
- In April, the PAC Director, Marie-Thérèse Varlamoff, requested the advise of the PAC Regional Center for Latin America and the Caribbean in order to contact experts on earthquakes in order to participate to a Workshop to be held in Mexico, in October. Finally, the president of FUNVISIS (Venezuelan Foundation on Seismologic Research), Nuris Orihuela, was chosen as speaker for the event. Her presentation will be later given to the personnel of the National Library of Venezuela and related institutions.
- In July, we supported the activities of the PAC International Center by the translation from English into Spanish of the presentation of its Director (“The Blue Shield”), at the Workshop on Earthquakes, next October.

### **DEVELOPING A POLICY OF COORDINATION**

- During the first quarter, we considered the proposal of the PAC Director of establishing agreements of preservation and conservation between the National Libraries of Brazil, Chile and Trinidad & Tobago, and the IFLA PAC Regional Center for Latin America and the Caribbean, aim at promoting common activities in the area.
- *Database on preservation institutions and conservators in the region*. In order to continue the input of our database of Caribbean and Latin American Institutions, by means of the questionnaires for updating the data of the institutions that receive our publications on preservation, we have been able to complete the information of 170 institutions. Therefore, our mailing list contains 602 recipients, being updated only by 46%.

## **STUDIES, RESEARCH AND STANDARDIZATION**

The National Library of Venezuela is involved in the creation of national standards in the field of information sciences. The approval of all Venezuelan standards depends of FONDONORMA (National Commission for Standardization and Quality Certification).

The Technical Sub-Committee 5 for Preservation and Conservation of FONDONORMA is formed by 12 Venezuelan institutions that include libraries, archives and museums, and representatives of the Venezuelan Association of Pulp, Paper and Board Producers, two important paper producing factories and the National Book Center (CENAL).

During the first semester of 2003, we continue the revision of standards necessary for the effective implementation in the paper industry of ISO 9706 (COVENIN 3371:1998), in order to improve the quality and life of the paper used for printing Venezuelan publications and, as a consequence, preserve the documentary heritage. So far, two additional standards have been discussed in addition to the standards discussed and approved (7) last year.

In the last meetings, we postponed the discussion of the pending standards, in order to instead prepare a proposal to be submitted to the Ministry of Production and Commerce and establish the mandatory character of the permanent paper standard COVENIN 3371:1998.

Glossary of paper preservation terms. The glossary of common terms used in the field of paper preservation, prepared by Ramón Sánchez and Solange Hernandez, that includes 1,476 terms in Spanish with their corresponding definitions, pending for stylistic revision. In addition, the English-Spanish index was completed (1,247 equivalencies in English).

## **TRAINING AND EDUCATION**

The “Course of preservation and conservation of library and archival materials”, started on November 11, 2002, was complete on June 6, 2003. This course was attended by 3 staff member of the National Library of Venezuela, and 8 participants from other 4 institutions. The beginning of the next term of this course is foreseen for September, this year, due to requests from other institutions that require the basic training the maintenance and preservation of their collections.

### **Virtual Newspaper Library**

The Project “Digitization of the Latin American Newspapers from the 19<sup>th</sup> Century”, financed by the Andrew W. Mellon Foundation, within the framework of ABINIA’s project “Rescue of the Latin American Newspapers from the 19<sup>th</sup> Century” of the Memory of the World Program of UNESCO is in progress and hopefully will be completed in the next few months.

So far, we have accomplished the digitization of missing images, the indexing and creation of records, quality control of the records and the database as a whole. There is already a prototype of the Gran Colombia Press, which must be checked by the corresponding technical units before its replication and distribution.

### **Cooperative project to support preservation activities in Cuban libraries and archives**

Aurelio Alvarez, Director of the IFLA-PAC Regional Center for Latin America and the Caribbean, attended the “Second Meeting of the Standing Committee on Cuban Libraries and Archives”, held in Havana, Cuba, on February 14-15, 2003. This meeting was sponsored by the Program on Latin America & the Caribbean, the Social Science Research Council, with headquarters in New York, and the Academia de Ciencias de Cuba, at the Capitol of Havana, with funds of the Ford Foundation. This

meeting was held to follow up the progress of the projects presented to the Committee in the first meeting (January 28-29, 2002, Havana).

In this second meeting of the Standing Committee on Cuban Libraries and Archives, projects were presented and the applicants, who were requested to reformulate their projects, directly received the recommendations. In July, a proposal by José Martí National Library to carry out a conservation workshop on engravings was revised and the corresponding recommendations were made.

In addition, Aurelio Alvarez took steps to try to make possible the participation of Ernesto Fong, a chemist and conservator from the Museo Municipal de San José de Las Lajas, in the 6<sup>th</sup> Congress on Cultural Heritage (April 14-18, 2003) organised by CENCREM. Unfortunately, we did not receive any response from CENCREM. As a consequence, it was not possible to achieve the necessary training for the appropriate care of the collections of this museum.

Aurelio Alvarez Juan  
IFLA PAC Regional Center for Latin America and the Caribbean  
National Library of Venezuela  
July, 2003

PR/sh

**1. Dissemination of information on preservation issues:**

- maintaining a home page of IFLA PAC Regional Center
- ✓ <http://www.libfl.ru/win/conservation/index.html>
- dissemination of IFLA Preservation News
- maintaining list serve [preservation@libfl.ru](mailto:preservation@libfl.ru)
- daily consultations with libraries on preservation issues.
- dissemination of a video film on minor repairs
- collecting data for another film on minor repair.

**2. Conferences, seminars, etc.:**

- organizing a two day seminar on preservation and minor repairs in Georgia (March)
- assessment of environmental conditions of a University library, a National Library, a Library of a Literary Museum in Tbilisi ( Georgia)
- preservation management seminar in Kursk regional library (March, Kursh)
- organizing a session on preservation microfilming and digitization during the annual meeting of Russian Library Association in Pskov (May)
- organizing a session on preservation during International Conference in the Crimea (June)
- delivering lectures on preservation microfilming for university librarians and librarians from Komi region (Russia-May, June)
- Report on preservation microfilming (International Conference in the Crimea-June)
- report on tendencies in preservation at a conference dedicated to the 300<sup>th</sup> anniversary of the Artillery Museum (September, St Petersburg)
- report at Parliamentary hearings on preservation microfilming (October, Moscow)
- teaching preservation management and preservation microfilming (46 academic hours) continuing education courses organized by Academy of continuing education (November, Moscow)

**3. Internships:**

- a restorer from a museum of personal collections from Kuwait (two weeks in July)
- two students from Moscow printing college (6 months)
- conservator from the State Archive of Russian Federation (2 weeks in July)
- three restorers from the LFL in the University of Grats (Austria- a week in May)
- two restorers from Georgia (10 days in November)

**4. Coordination of preservation microfilming activity in Russia:**

- organizing a tender to purchase microfilm scanner and microfilm readers for 5 regional libraries, purchase of equipment (September-December)
- maintaining a database of Russian Register of Microform Masters
- negotiating with a national vault on storing masters made by Russian Libraries
- microfilming materials from Russian libraries in the Library for Foreign Literature laboratory.

The following is what the National Diet Library (NDL) did from January to November in 2003 based on its Preservation Cooperation Program.

## **I- NDL'S ACTIVITIES AS THE IFLA/PAC REGIONAL CENTRE**

### **I-1 Cooperation**

- (1) The NDL received Ms. □H. S. Fatiani from the Geological Research and Development Center, Indonesia, as a trainee from January 27 to 31. This training was planned at the request of the Saitama Prefectural Library.
- (2) The NDL invited Mr. Kwi-Bok Lee of the National Library of Korea from March 9 to 14. The IFLA/PAC Regional Centre for Asia and the Preservation Division exchange information about paper conservation including deacidification.
- (3) The NDL received 8 trainees, as last year, from the National Library of Korea from November 4 to 10 to support the new scheme of reorganizing their preservation activities.
- (4) The NDL started to negotiate with the National Library of Nepal in order to support preservation activities.

### **E- I-2 Participation in conferences, etc**

Mr. Hidetoshi Kanebako, Director of the Preservation Division of the Acquisitions Department, attended the 2003 meeting of the IFLA/PAC regional centres directors in Berlin as proxy for Mr. Murayama on August 2. He also attended the pre-conference to the 69th IFLA General Conference and Council from July 30 to August 1.

### **I-3 Exchanges**

The following people visited the IFLA/PAC Regional Centre for Asia and the Preservation Division of the NDL:

- Dr. Charles B. Lowry, Dean of Libraries, University of Maryland (January)
- Mr. Bernhard Zepter, Ambassador, Delegation of the European Commission in Japan (February)
- Mr. Akio Nomura, Director, United Nations Information Centre (May)
- Mr. Chakrabort Chitrabongs, Permanent Secretary, Ministry of Culture of Thailand (June)
- Ms. Nobue Yamada, Silver Volunteer from the Japan International Cooperation Agency, National Library of Nepal
- Ms. Tamara Frommelt, University of Zurich
- Ms. Rosnah Sliman, the Main Library of Universiti Kebangsaan Malaysia (October)
- Dr. Chandru Shahani, Chief of Preservation Research and Testing Division, Library of Congress, and Ms. Yvonne Carignan, Head of the Preservation Department, University of Maryland (November)
- Dr. Henk J. Porck, National Library of the Netherlands, and Dr. Manfred Anders, Center for Paper Preservation (November)

### **I -4 Information Services**

#### **(1) Publications**

Translation into Japanese of "IFLA principles for the care and handling of library material" □ is finished. The Japanese version came out on July 22 and also on our web-site in August.

#### **(2) Distribution of IFLA/PAC publications**

Publications mentioned below were distributed to libraries and institutions in the area covered by IFLA/PAC Regional Centre for Asia:

- "International Preservation News" no.28,29,30

- “International Preservation Issues” no.4

(3) Contributions to publications

Mr. Takao Murayama, Director of the IFLA/PAC Regional Centre for Asia, contributed an article on the activities of the IFLA/PAC Regional Centre for Asia to CDNLAO Newsletter no. 46, March 2003.

Mr. Takao Murayama also contributed an article on preservation and conservation training programs in FY 2002 to the National Diet Library Monthly Bulletin, no. 504, March 2003 (in Japanese).

## **II- ACTIVITIES OF THE NDL CONCERNING PRESERVATION AND CONSERVATION**

### **II-1 Features of activities**

- (1) The Kansai-kan of the National Diet Library was established in April 2002. It has the Digital Library Division in its Projects Department. The Digital Library Division started a three-year research project for digital preservation in FY 2002.
- (2) The NDL made “The Basic Plan of Preservation and Conservation for the National Diet Library” in March and “The Action Plan of Preservation and Conservation for the National Diet Library from FY 2003 to 2005” in June.
- (3) The NDL plans to hold workshops and public lectures in December to provide guidance for the staff members of the Preservation Division in the best ways of book restoration and give the preservation specialists in Japan an opportunity to learn from the experiences of the front-line experts of the world, inviting Mr. Christopher Clarkson, former Conservation Officer of the Bodleian Library, and Mr. Robert Minte from Preservation and Collection Care, Bodleian Library.

### **II-2 Reference services and efforts to share skills as well as knowledge with other domestic institutions**

Staff members of the following institutions visited us to observe preservation practice in the Preservation Division of the NDL, ask for advice, and exchange ideas with our staff members.

Deputy Librarian of the Saitama Prefectural Library (January), Preservation Committee of the Japan Library Association (March), Japan Image & Information Management Association (June), Preservation Committee of the Tokyo Metropolitan Library (July), Koriyama Women’s University Junior College Division (August)

### **II-3 Educational and PR programs**

- (1) The NDL sent Mr. Chikara Nagasawa and Mr. Shigeru Otake, staff members of the NDL, to give an introductory lecture on preservation on February 20 and 21 for trainees from public libraries at the Aichi Prefectural Library at the request of the Aichi Prefectural Library Association.
- (2) The 15th Forum on Preservation was held at the the NDL on March 10, in which 38 Japanese librarians and Mr. Kwi-Bok Lee, Conservation Director of the National Library of Korea, participated. The purpose of the Forum is to enable experts on preservation and conservation to share and exchange information every year. Mr. Kazunori Oryu, Associate Professor of the Kyoto University of Art and Design, gave a lecture on “Preparing against disasters: Disaster prevention and salvage planning for library materials”
- (3) The 7th Preservation and Conservation Training Program was held at the Tokyo Main Library of the NDL on October 1 and 2. in which 44 Japanese librarians participated. The purpose of the Program was to acquire elementary techniques for mending deteriorated materials.

### **F- II-4 Information Services**

The following leaflet has been revised:

- “For the readers of today and tomorrow-preservation activities of the NDL” (in Japanese)

During the review, period several important activities were undertaken in support of the goals and objectives of the IFLA PAC program.

## **1. Dissemination of Information**

### IPN

Issues of *International Preservation News* were mailed to over 360 addresses in the U.S. and Canada. A web page about IFLA was added to the LC Preservation Directorate homepage. This new page <http://www.loc.gov/preserv/iflacore.html> describes the services offered through PAC and contact information for the North American Center.

### Photograph Guide Revised and Translated

The IFLA guide to preserving photographs was revised to include new bibliographic citations and a section on preserving digital output media. The guide was then translated into Spanish. The guide is accessible from the IFLA PAC page (<http://www.loc.gov/preserv/iflacore.html>) located on the Library of Congress Preservation Directorate website. The guide will also be made available in a print version.

## **2. Training and Education**

### Conservation Intern Training Program

During the review period, the Library hosted 6 national and international interns in the areas of book, paper, and photograph conservation. Interns for this review period:

Manuela Belli, from the European School for the Conservation of Library Materials in Spoleto, Italy, Sept - Dec, 2002; Guillio Liberotti, also from the European School for the Conservation of Library Materials in Spoleto, Italy, Jan - May, 2003; Otoyoy Yonekura, from the National University of Fine Arts and Music, Tokyo, Japan, Sept 2002 to Sept 2004 (one year in paper and one year in book); Dan Paterson from the U. of Texas Program, Sept 2002 to July 2003; Kazuko Hioki, from the U. of Texas Program, Sept 2002 to Aug 2003 as a Getty Fellow; Rachel Wetzel, from the Buffalo State College Conservation Program, June to August 2003.

### Outreach

In support of international preservation and conservation needs, staff participated in conferences and symposia and conducted training to advance international preservation and conservation program development. These included:

-Chandru Shahani, Chief of the Preservation Research and Testing Division, who presented a paper at a conference on preservation of archival collections in tropical climates, organized by the Netherlands National Archives and ICA in Curacao.

-Mark Sweeney, Chief of the Preservation Reformatting Division, who attended the IFLA Newspaper Section's "Hands on the Digital Chain" workshop organized by the Helsinki University Library's Center for Preservation and Digitization.

-Sylvia Albro, who taught classes in bookbinding and paper conservation at the European School for the Conservation of Library Materials in Spoleto, Italy.

-Andrew Robb and Adrienne Lundgren, who presented "Come on Baby, [Don't] Light My Fire" on recent developments in storing and moving cellulose nitrate film, for the Photographic Materials Group, AIC, in San Juan, Puerto Rico.

-Alan Haley taught a workshop on emergency preparedness for conservators in El Salvador, and served as a member of a three-person team that visited IRAQ to advise on emergency preparedness and library planning.

- Beatriz Haspo, who taught a course entitled, "Emergency Management, Preparedness, Response and Recovery" for "Preservation of Photographic Collections in Archival Holdings" co-sponsored by ICCROM and the Caribbean Regional Branch of International Council on Archives (ICA-CARBICA), 11/17/03-11/21/03, Curacao, Netherlands Antilles

### **Topics in Preservation**

Additionally, a lecture series "Topics in Preservation Science" was launched which featured expert presentations at the Library of Congress by:

-James Martin, Director, Orion Analytical Laboratory, entitled, "Diagnostic Techniques: Selection and Interpretation"

-James Druzik, Conservation Scientist, Getty Conservation Institute, on developments in lighting, absorbents and molecular sieves used to protect treasures from the environment.

- Chandru Shahani, Chief, Preservation Research and Testing Division, Preservation Directorate, Library of Congress, entitled, "Understanding How Paper Ages and How We Can Save It," about groundbreaking research on the aging of paper.

-Carl Haber, Senior Scientist, Physics Division, Lawrence Berkeley National Laboratory, entitled, "Reconstruction of Mechanically Recorded Sound by Image Processing" about reconstructing sound from grooved media by means of digital imaging.

-Dr. Jana Kolar, Head, National Centre for Preservation of Library Materials, National and University Library, Ljubljana, Slovenia, entitled, "Stabilization of Iron Gall Ink Corrosion"

-Dr. Matija Strlic, Faculty of Chemistry and Chemical Technology, University of Ljubljana, Slovenia, entitled, "Laser Cleaning of Paper"

### **3. Conferences**

Amparo Torres provided simultaneous interpretation at the IFLA conference in Berlin, Germany, as a member of the IFLA Language Network.

Dianne van der Reyden, Chief, Conservation Division, taught "Disaster Preparedness" for the Association of African-American Museums at the Smithsonian Institution. She chaired the following national and international conference sessions: Graphic Documents Group, ICOM-CC Interim Board Meeting, ICCROM, Rome Italy; Book and Paper Group Education and Program Committee, AIC BPG Board Meeting, Arlington; Science Session, International Institute for Conservation (IIC), Baltimore; Graphic Documents Session, International Council of Museums (ICOM), Rio de Janeiro, Brazil; the Library Materials Group for the Heritage Health Index, Heritage Preservation, Washington DC.

Mark Roosa, Director for Preservation, participated in an international meeting on the preservation of master microfilms hosted by the British Library, and attended the IFLA Annual Conference in Berlin.

### **4.Coordination and Cooperation**

#### **G- Photograph Preservation Conference**

A conference on photograph preservation was hosted at LC during 2003 entitled, "Photographs and Preventive Conservation: Theory, Practice, and Implementation." It was co-sponsored the Mellon Foundation.

## **5. Research**

### **H- Iron Ink Corrosion**

Research and study continued into the problems posed by iron gal ink corrosion, resulting in an article by Linda Stiber Morenus entitled, "In Search of Remedy: History of a Remedy: History of Treating Iron Gall Ink at the Library of Congress," AIC Book and Paper Annual 2003, Publisher: AIC Book and Paper Group (Accepted for publication, 10/03)

### **Digital Media Longevity Research and Testing**

The first phase of a multi-year project to examine the ageing characteristics of CD media was concluded this year, and results were presented by Basil Manns in a paper entitled, "Longevity of CD Media: Research at the Library of Congress" presented at *Symposium 2003 - Preservation of Electronic Records: New Knowledge and Decision-making* held in Ottawa, Canada. The principal investigators on this project also collaborated with scientists from the National Institute for Science and Technology to look into the aging characteristics of CD and DVD media.

## **6. Visitors - During the 2003, The PAC office hosted 58 international visitors.**

Mark Roosa  
December, 2003

# PRESERVATION AND CONSERVATION (PAC)

## Strategic Plan 2004 - 2005

### Mission

The Core Activity on Preservation and Conservation has one major goal: to ensure that significant library and archive materials, published and unpublished, in all formats will be preserved in accessible form for as long as possible. The primary role of the PAC program is to raise awareness: to make information and heritage professionals, governments and the public conscious of the fundamental position occupied by preservation in the management of an institution.

Using its Regional Centers, PAC aims to have a presence worldwide. It will be assisted at national, regional and international levels by cooperation with other professional organizations, institutions and NGOs as well as with IFLA's professional groups, chief among which is the Section on Preservation and Conservation.

The rapidly evolving digital technologies are presenting new challenges which will be included in the activities of the program. PAC's major strategies include training, production and dissemination of information, research and participation in the development of new standards.

Considering the risks threatening the documentary heritage, PAC intends to intensify its participation to co-operative and worldwide programs such as UNESCO's "Memory of the World" and "Blue Shield" Committees.

### Goals

#### 1. Develop and re-organize the existing network of preservation professionals

*(Professional priorities : (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals)*

### Actions

#### 1.1 Reorganize PAC network in creating new sub-regional centres:

- in Latin America and the Caribbean,
- in Africa,
- in Asia.

*Actors:* PAC Paris, PAC Caracas, PAC Tokyo, ABINIA, ACURIL,  
National libraries of Brazil, Chile, Trinidad & Tobago, Benin, South Africa, China  
*Agenda:* 2004

#### 1.2 Investigate the need for additional PAC centres or new partnerships within:

- North America
- Africa
- The Middle East
- Asia

*Actors:* PAC Paris, PAC Washington, Regional Section Asia  
*Agenda:* 2005

#### 2. Raise awareness of preservation issues, train staff and technicians, produce and

*disseminate information, and encourage people to respect the documentary heritage*

*(Professional priorities : (g) Preserving our intellectual heritage; (h) Developing library professionals)*

*Action*

- 2.1 Publish PAC newsletter “International Preservation News”, and PAC collection “International Preservation Issues” with an increased number of translations.  
*Actors*: PAC Paris, plus PAC Regional Centers, ICA Committee on Preservation  
*Agenda* : three times a year
- 2.2 Reorganise the distribution of IPN within the new PAC centres, update and develop the existing mailing lists.  
*Actors* : All PAC centres  
*Agenda* : first semestre 2004
- 2.3 Promote the development, implementation and updating of disaster plans among national libraries.  
*Agenda* : - establish a questionnaire and launch a survey → 2004  
- implement the establishment of disaster plans → 2005  
*Actors* : PAC, Section PAC, CDLN, CENL, ABINIA, Section on National Libraries, National committees of the Blue Shield.
- 2.4 Encourage United Nations State Parties to sign the Hague Convention and Protocols for the Safeguard of Cultural Heritage in the Event of Armed Conflicts and Natural Disasters.  
*Actors* : PAC , Section on National Libraries, CDNL, CENL, ABINIA  
*Agenda* : 2004-2005

3. *Assess needs in preservation through surveys and promote the development of national and international standards, guidelines and best practice in the field of preservation*

*(Professional priorities : (f)Promoting resource sharing ; (g) Preserving our intellectual heritage; (h) Developing library professionals; (i) Promoting standards, guidelines and best practice)*

*Action*

- 3.1 Additional survey on newspapers in Africa  
*Actors* : PAC (Paris, Cape Town, Porto Novo), Section on Newspapers, Regional Section - Africa.  
*Agenda* : - establish a new questionnaire and distribute it → end of 2003  
- study answers → June 2004  
- suggest recommendations → end of 2004  
- plan and implement future preservation or reformatting actions, raise funds → 2005
- 3.2 Co-operate in the elaboration and publication of a *Register of existing standards, guidelines, codes of best practice in preservation, in print or electronic form*, indicating in which language.

***Actors : PAC, Section PAC, ICCROM, ICA, CRCDG, BnF***

*Agenda* : 2003-2004

- 3.3 Promote the translation of *IFLA Principles on the Care and Handling of Library Materials* into Chinese.  
*Actor* : Shangai Library  
*Agenda* : August 2004

- 3.4 Translate the *IFLA Package on the Care, Handling and storage of Photographs* into French and publish the package in a trilingual version (English-Spanish-French)  
*Actor* : PAC Paris  
*Agenda* : June 2004
- 3.5 Translate IPI 4 /A Blue Shield for the Protection of our Endangered Cultural Heritage into Spanish.  
*Actor* : PAC Caracas  
*Agenda* : 2004

- 4. *Encourage scientific research on the causes of deterioration of library documents in all formats, including digital materials and promote reformatting as a preservation option.*

*(Professional priorities: (b) Defending the principle of freedom of information; (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals)*

*Action*

- 4.1 Promote the use of permanent paper.  
*Actors*: PAC, Section PAC  
*Agenda* : 2004-2005
- 4.2 Continue the Digitization of the Latin American Newspapers from the 19<sup>th</sup> Century  
*Actors* : PAC Caracas, ABINIA, Andrew Mellon Foundation  
*Agenda* : 2004-2005
- 5. *Develop a policy of coordinated activities with institutions, with national or international organizations, with NGOs as well as with information professionals interested in the preservation of the documentary heritage*

*(Professional priorities: (b) Defending the principle of freedom of information; (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals)*

*Action*

- 5.1 Organize workshops on disaster preparedness: Advocate and take preventive measures to minimize damage caused by natural disasters in the Caribbean area  
*Agenda* → May 2004 in Trinidad & Tobago  
→ 2005 in Cuba  
*Actors*: PAC Trinidad & Tobago, PAC Caracas, PAC Washington & PAC Paris in co-operation with ACURIL, NL Cuba
- 5.2 Promote the setting up of National Blue Shield Committees in co-operation with ICOM, ICOMOS, ICA  
*Actors*: all PAC Centers, Section on National Libraries,
- 5.3 Publish a CD ROM on the Gran Colombia Newspapers that circulated between 1820-1830  
*Actors*: PAC Caracas, Mellon Foundation

- 5.4 Elaborate and implement co-operative preservation projects concerning Cuban libraries and archives through PAC participation in SSRC Advisory Board.  
*Actors:* PAC Paris, PAC Caracas, SSRC (Social Science Research Center, USA)  
*Agenda:* 2004-2005
- 5.5 Cooperate with ICA (International Council on Archives)  
*Actor :* PAC Paris (member of ICA Committee of Preservation in Temperate Climates)  
*Agenda :* meeting in Estonia on preservation during exhibitions, June 2004
- 5.6 Cooperate with ICCROM (International Centre for the Study of the Preservation and Restoration of Cultural Property) .  
*Actor:* PAC Paris  
*Agenda:* joint meeting ICA, IFLA, ICCROM in 2005
- 5.7 Cooperate with UNESCO (Memory of the World Sub-Committee of the Register)  
*Actor :* PAC Paris  
*Agenda :* Meetings of Sub-Committee and evaluation of proposals: 2004-2005  
Meeting of International Advisory Committee in China: June 2005
- 5.8 Cooperate with EPA (Ecole du Patrimoine Africain)  
*Actors :* PAC Paris, and PAC Porto Novo, PAC South Africa  
*Agenda :* 2004-2005

Marie-Thérèse Varlamoff  
I- October 9, 2003

**PAC DIRECTORS' MEETING  
BERLIN**

**SATURDAY, AUGUST 2<sup>ND</sup> 2003  
15 p.m – 18 p.m**

## **Participants**

### **Present**

- Library of Congress – USA & Canada – **Mark Roosa** (MR)
- Library for Foreign Literature – Eastern Europe and the CIS – **Galina Kislovskaya** (GK)
- Bibliothèque nationale de France – International Focal Point & Western Europe, Africa and Middle East – **Marie-Thérèse Varlamoff** (MTV) and **Corine Koch** (CK)

### **Represented**

- National Diet Library – Asia – **Hidetoshi Kanebako** (HK) representing Takao Murayama
- National Library of Australia – Oceania and South East Asia – **Jasmine Cameron** (JC) representing Colin Webb
- Biblioteca nacional de Venezuela – Latin America and the Caribbean – **Ignacio Barreto** representing Aurelio Alvarez

### **Observers**

- **Clara Budnik**, Director of DIBAM (Dirección de bibliotecas, archivos y museos), Chile
- **Nancy Gwinn**, Director of Smithsonian Institution Libraries, USA, elected as the next Chair of the Section on Preservation and Conservation
- **John McIlwaine**, Studies University College London, UK, Chair of the Section on Preservation and Conservation
- **Sissel Nilsen**, Director of the National Library of Norway, Chair of PAC Advisory Board
- **Celia Zaher**, Technical Director of Preservation Services, Fundação Biblioteca Nacional, Brasil

## **1 – Brief Report from each Regional Center**

- *Russia*
  - ✓ **Dissemination of information**
    - IPN is very useful because there is not any other professional newsletter dedicated to preservation in Russia.
    - Video-films on minor repair.One third of GK's time is devoted to giving advice.
  - ✓ **Training**
    - Preservation management seminars in Georgia and Kursk
    - Crimea International Conference
    - Beginning of a programme on continuing education.
- *Australia*
  - ✓ **Publications**
    - Training Package of Microfilming Preservation.

- Paper on disaster preparedness intended to be a model in the Pacific.
- Guidelines for the Preservation of Digital Heritage.
- ✓ **Consultation** for best practices in managing cellulose-acetate collections.
- *USA*
  - ✓ **Publications**
    - Updating of “Care, Handling and Storage of Photographs” (1992, Mark Roosa). The English version is available online.
    - Spanish version translated by the Library of Congress and French version translated by Corine Koch. A trilingual version will be published by PAC Paris.
    - Translations to be achieved in Russian and Japanese.
  - ✓ **Training**
    - Workshops at the American Institute for Conservation.
    - Distance learning package (tutorial) in South-East Asia.
- *Japan*
  - ✓ **Publications**
    - Translation into Japanese of “IFLA Principles for the Care and Handling of Library Material”.
    - Dissemination of IPN.
  - Training**
    - 15<sup>th</sup> Forum on Preservation at the NDL.
    - Proposal from the National Library of Korea to organize a symposium on preservation and conservation.
  - ✓ **Digitization**
    - The Digital Library Division of Kansai-kan has started a three-year research project for digital preservation in 2002.
- *Venezuela*
  - ✓ **Dissemination of information**
    - IPN
    - Conservaplan
  - ✓ **Publications:** the project of a “Glossary of Paper Preservation Terms”, including an English-Spanish index is on-going.
  - ✓ **Digitization:** the project “Digitization of the Latin American Newspapers from the 19<sup>th</sup> Century”, which had been stopped last year, is in progress.
  - ✓ **Expertise (on Cuban Libraries and Archives)**
  - ✓ **Training**
  - ✓ **Translations** of publications, articles, summaries and questionnaires into Spanish
- *International Focal Point and Regional Centre for Western Europe, Africa and Middle East*
  - ✓ **Publications and dissemination of :**
    - International Preservation News n°28 and n°29

- International Preservation Issues n°4 “A Blue Shield for the Protection of our Endangered Cultural Heritage”
- ✓ **Training:**
  - Implementation of workshops in Latin America:
    - Mexico: October 2003;
    - Trinidad & Tobago: May 2004.
  - At the ICCROM meeting in Rome, it has been decided to work in closer cooperation with other colleagues (ICA for example).
- ✓ **Standards:**
  - guidelines on preservation measures to be taken when exhibiting documents (Ljubljana, Slovenia),
  - evaluation of digitization guidelines (Riga, Latvia).
- ✓ **Memory of the World**
  - assessment of proposals to be included in the Register
- ✓ **Blue Shield**
  - Meetings ICBS (International Committee of the Blue Shield) and CFBB (Comité Français du Bouclier Bleu)
  - Various presentations by MTV among which communication on the floods on Central Europe in South Bohemia
  - Secretariat of the French Committee of the Blue Shield
- ✓ **JICPA:** the Section on Newspapers has agreed to take over the Survey on African Newspapers initiated by PAC and another questionnaire has been elaborated as the answers from the first one could not be easily exploited.

## 2 – Co-operation

- *Between PAC centres and Partner libraries*

Sissel Nilsen puts the emphasis on the fact that a better communication implies the creation of more centers or partners.

*Asia:* there is already a PAC center in Tokyo; but China stands obviously for a huge region in Asia which can hardly be represented by non chinese-speaking persons.

*Africa:* it is more and more difficult for the International Focal Point in Paris to deal with Africa, not only because there is a lot of work to cope with but also because there is not any staff on the spot who could help to analyze the needs and to decide on measures to take (since then proposals were made by Benin and South Africa).

*Latin America:* Celia Zaher stresses that there is already some kind of a network in Latin America if we consider that Chile and Cuba help Guatemala, and that Brazil provides assistance and training to Paraguay and Bolivia. The position of Chile, Brazil and Trinidad & Tobago as additional PAC centers in Latin America is confirmed.

Nonetheless, it is necessary to identify the geographical area that the centers will be responsible for. An agreement will be signed as soon as possible.

## 3 – Publications

- *International Preservation News*

PAC International Focal Point would like to publish more information relating to PAC regional centers' activities; unfortunately, it is rather difficult to collect news and papers from the centers. Nancy Gwinn proposed that CK sends a reminder each 25<sup>th</sup> of the month, asking for news, topics to be focused on in next issues, or papers. The proposal has been accepted.

On the other hand, PAC International Focal Point has tried to collect papers focusing on the same topic for one specific issue; this seems rather difficult to achieve; actually, the authors are eager to collaborate more but would rather write articles relating to current events in their region.

Nancy Gwinn informs MTV and CK that Johanna Wellheiser wishes to write a report about the IFLA pre-conference on disaster plans for the next issue of IPN.

#### **4 – Future Events**

- *IFLA Conference in Buenos Aires*

Three topics have been identified at the meeting of the Section on Preservation and Conservation.

- Training
- Preservation of audio-visual materials
- Storage facilities

Clara Budnik thinks that the second issue would be of major interest for professionals in Latin America. In all cases, there may be a problem of language, considering that a Spanish-speaking audience would rather like Spanish-speaking speakers (translations?).

In case training would be focused on, PAC would set up a programme (= what was called an “open session” before) in co-operation with Christelle Quillet (National Library of France), Sarah Toulouse (Public Library of Rennes-France) and Olga Perminova (Russian State Library).

The deadline for the first draft of the programme is October; the final plan needs to be done by the beginning of January.

- *Workshops*

A workshop on earthquakes is planned to take place in Mexico in October 2003. A second one focusing on hurricanes will be organised in Trinidad & Tobago in May 2004. John McIlwaine has agreed to join the organizing committee.

#### **5 – Evaluation of Past Achievements**

cf. strategic plan 2002-2003

Most of the goals and actions identified in the strategic plan have been achieved.

- “Survey on preservation needs in Latin America”: has been done and a resolution was signed last year.
- Survey on newspapers in Africa: has been handed over to the Section of Newspapers.
- “Register of Existing Standards, Guidelines, Codes of Best Practice in Preservation, in Print or Electronic Form, Indicating in which Language”: the project is on-going. John McIlwaine stresses that a research assistant should be employed to do this.
- Permanent paper: PAC International Focal point will welcome an intern for a few weeks; she will visit publishers and printers so as to analyze to what extent they use permanent paper.

#### **6 – Next Strategic Plan 2004-2005**

The regional centers' directors are invited to submit their ideas and proposals before the 15<sup>th</sup> of September.

12<sup>th</sup> August 2003

Marie-Thérèse Varlamoff and Corine Koch

## MINUTES OF PAC ADVISORY BOARD

Glasgow, Sunday August 18, 2002

### **PARTICIPANTS:**

- ✓ Sissel Nilsen (SN), Chair, National Library of Norway, Member of IFLA Governing Board
- ✓ Alix Chevallier (AC), Bibliothèque nationale de France
- ✓ Jan Fullerton (JF), National Library of Australia
- ✓ John McIlwaine (JM), Chair Section PAC, UK
- ✓ Jianzhong Wu (JW), Shanghai Library, Member of IFLA Governing Board
- ✓ Marie-Thérèse Varlamoff (MTV), PAC Director
- ✓ Corine Koch (CK), PAC Programme Officer

Unfortunately, Deanna Marcum (DM), President of CLIR, could not attend because her flight was delayed.

Sissel Nilsen opened the meeting saying that the Advisory Board had received no specific mandate from IFLA. Its role would thus be an advisory one.

## 1 – STRATEGIC PLAN

MTV presented the main goals of the strategic plan 2002-2003, in order to check what was done, what was pending and what could not be achieved.

### **1.1 – Goal one: Develop and reorganise the existing network of preservation professionals**

#### *1.1.1 Establish fields of excellence among PAC Regional Centres*

Those fields were discussed during the PAC Directors meeting in Boston 2001 and fully approved by the PAC Directors during their last meeting in Glasgow (2002).

- Library of Congress:
  - deacidification
  - digital preservation
  - audio-visual
  - photography
- Library for Foreign Literature
  - Training
- National Diet Library
  - Paper conservation
- National Library of Venezuela
  - Integrated pest management (IPM)
  - Newspapers

- National Library of Australia
  - Digital preservation
- Bibliothèque nationale de France
  - Risk preparedness

Besides its fields of excellence each regional centre will continue to deal with preservation and conservation issues in general.

*Action:* Advisory Board approves the fields of excellence as established last year.

### *1.1.2 Latin America and the Caribbean*

The Director of the PAC Centre in Caracas was absent two years in a row at the PAC directors meeting, because his library could not afford to send him to the IFLA Conference. Although the centre has been very active in translating publications into Spanish and in implementing several preservation projects (microfilming, training courses, digitisation etc...) their annual report had not been received when the AB met and it was difficult to reorganise the Latin American network without solid and up to date information.

There had been complaints from other countries that the information did not reach them regularly and that they felt left aside. For this reason and considering the work done, MTV suggested to keep the Regional Centre in Caracas, but to consider the creation of partner libraries to form a real network throughout Latin America.

*Action:* MTV will send a letter:

- to Caracas for information
- to Celia Zaher (National Library of Brazil)
- to Clara Budnik in Chile

to propose them to become partners. Partnership in the Caribbean is still pending and MTV will investigate.

## **1.2 Goal two: Raise awareness of preservation issues, train staff and technicians, produce and disseminate information, and encourage people to respect the documentary heritage**

### *1.2.1 - Publications*

- International Preservation News: In 2002, only two (n° 27 & 28) out of the three issues will be published because PAC has staid without an editor for more than 4 ½ months.
- CD ROM “Safeguarding our documentary heritage”: the Spanish version, translated and published by the University of Colima (Mexico), is now available. It is trilingual (English – French – Spanish).

### *1.2.2 – Disaster planning*

PAC and the Section on National Libraries have organised an Open Session on the theme of the Blue Shield and disaster planning (Glasgow, August 19, 2002).

*Action:* MTV and AC will prepare a questionnaire about disaster plans to be sent to national libraries (2002-2003).

1.2.3 – Signature of the Hague Convention and Protocols for the safeguard of cultural property in the event of armed conflicts and natural disasters.

Up to now national Blue Shield Committees have been established in several countries: Belgium, UK, The Netherlands, France, Italy, Macedonia, and Czech Republic.

It is clear that the signature of the Convention and Protocols does not depend on PAC. But PAC can help in promoting the creation of new national Blue Shield Committees.

Action: PAC to promote the creation of more National Blue Shield Committees in order to get the Hague Convention and Protocols signed by more State Parties.

### **1.3 Goal three : Assess needs in preservation through surveys and promote the development of national and international standards, guidelines and best practice in the field of preservation**

#### 1.3.1. Survey on Newspapers in Africa.

Following the Post Symposium on the preservation of newspapers and periodicals (Paris, BnF, August 2000) PAC launched a survey in Africa. Out of the 25 answers received. 12 have been looked through so far. It seems that efforts should concentrate on newspapers. Results of the survey to be handed on to the Section on newspapers.

Action: MTV will contact the Section on Newspapers (this has been done already). The Section will prepare a new questionnaire to get additional details on titles conserved and missing issues. Recommendations should be made as to the follow up (2003) and new actions be implemented during the next strategic plan (2004-2005).

#### *1.3.2. Survey on preservation needs in Latin America and the Caribbean*

PAC sent a questionnaire in June 2001. Answers were analysed and a report presented by MTV at the last ABINIA Conference in Lisboa (Portugal), in October 2001.

Among the recommendations: training, dissemination of information and publications (with translations into Spanish and Portuguese), establishment of national preservation policies, etc...

Action: The PAC Regional Centre in Caracas must reinforce its activity in Latin America and the Caribbean by seeking partners (see 1.1.2). MTV will help them and inform ABINIA and ACURIL consequently.

#### *1.3.3 Guidelines on digitisation*

A working group representing IFLA and ICA (International Council on Archives) was commissioned by UNESCO to establish guidelines for digitisation programmes for collections and holdings in the public domain. These guidelines were aimed at institutions in the countries of the developing world. MTV is a member of the working group chaired by John McIlwaine. The draft version was completed in March 2002 but has not yet been agreed on and published by UNESCO.

On the other hand, UNESCO has commissioned Colin Webb from the National Library of Australia to write guidelines on digital preservation. Considering the existence of two similar initiatives from the same organisation, no further action is decided for the near future.

#### 1.3.4. Register of existing standards, guidelines, codes of best practice in preservation, in print or electronic form, indicating in which language.

It is a joint action implemented by PAC and the PAC Section.

Action: MTV and JM to agree on a canvas and on an agenda. Division of tasks to be established.

MTV and JM have already started to work on the subject during the conference.

#### *1.3.5. French translation of IFLA*

Principles on the Care and Handling of Library Material  
Published in December 2001.

#### 1.3.6. Update the IFLA Package on the Care, Handling and Storage of Photographs (1992)

A draft was presented by Mark Roosa in Glasgow during the PAC Directors meeting. The directors decided to translate it in French, Spanish, Russian and Japanese.

Action: Paper and on-line publication in English by the Library of Congress (2002)  
Translations by the Regional PAC Centres by December 2003

1.4. Goal four: Encourage scientific research in the causes of deterioration of library documents in all formats, including digital materials and promote reformatting as a preservation option.

#### *1.4.1. Permanent paper*

Action: MTV to contact Ingrid Parent (IFLA/IPA Steering Group) for promoting the use of permanent paper among publishers. This has been done during the conference.

#### *1.4.2. Digitisation* (see 1.3.3.)

#### *1.4.3. Microfilming*

The PAC Centre in Moscow:

- organised in 2002 its 10<sup>th</sup> annual meeting on preservation microfilming
- completed guidelines on preservation microfilming
- co-ordinated microfilming preservation activity in Russia by:
  - maintaining a database Russian Register of Microform Masters
  - negotiating with a national vault on storing masters
  - organising a lender and purchase of microfilm readers for 9 libraries.

#### *1.4.4. Digitisation of newspapers from the 19<sup>th</sup> Century*

Unfortunately due to a number of inconveniences, such as the lack of staff and technical failure of the digitising equipment, the Regional Centre of Caracas could not complete the project, financed by the Andrew W. Mellon Foundation, within the framework of ABINIA's project "Rescue of the Latin America Newspapers from the 19<sup>th</sup> Century" of the Memory of the World Programme of UNESCO.

Action: PAC Regional Centre to complete the project as soon as digitising equipment is repaired and sufficient staff available.

1.5. Goal five: Develop a policy of co-ordinated activities with institutions, with national or international organisations, with NGOs as well as with information professionals interested in the preservation of the documentary heritage

#### *1.5.1. Workshops with support of UNESCO "Memory of the World"*

Due to lack of time, no workshop was organised in 2002.

Action: MTV to co-organise :

- a workshop on small repairs in Gaborone (Botswana) January 2003 in co-operation with IFLA (Sjoerd Koopman, Johan Maree , South Africa, Kay Raseroka) and ICA members.
- a workshop on risk preparedness in the event of hurricanes – May 2003 in Puerto Rico? MTV to contact ACURIL, possible sponsors and speakers.

### *1.5.2. CLIR Advisory Board for web-based tutorial on preservation and conservation project*

MR & MTV are members of the Advisory Board and as such attended its first meeting – November 1<sup>st</sup>, 2001 / Washington. The tutorial is on the verge on being put on the web and has been first designed for Asian countries. A Spanish and a French versions are envisaged but need additional funding.

Action: MTV to contact Spanish speaking colleagues for an eventual translation.

Contacts were taken during the conference.

An offer was made by Martha Terry (Cuba) – Chile may also be a possibility (Clara Budnik will discuss it with Magdalena Krebs).

### *1.5.3. ICSB (International Committee of the Blue Shield) website*

MTV is working on it in co-operation with UNESCO webmaster. The idea is to have the ICBS website available on the UNESCO website. Each of the funding associations (ICA, IFLA, ICOM, ICOMOS) would be able to update it regularly.

### *1.5.4 National Blue Shield Committees*

(see 1.2.3)

Action: All PAC centres to promote the creation of new Blue Shield Committees.

### *1.5.5. CD ROM on the Gran Colombia Newspapers*

(see 1.4.4.)

### *1.5.6. Safeguard of Cuban documentary heritage.*

MTV is a member of the SSRC (Social Science Research Centre in New York) which works on the safeguard of Cuban documentary heritage. She attended two meetings (June 2001 & January 2002). Four projects are on the verge of being implemented. One on Cuban newspapers and the other on the maps conservation.

## **2. THE FUTURE OF PAC**

### **2.1. China**

Following the proposal made by Jianzhong Wu during the Governing Board meeting of March 2002 there was a discussion on the opportunity of envisaging the creation of an additional PAC Centre for China in Shanghai. The advantage is obvious because it would allow Chinese librarians to get information, training, and seminars in Chinese. The problem is not to hurt the sensitiveness of the PAC Regional Centre in Tokyo which has had the responsibility for China until now.

Action: Jianzhong Wu will write a letter of proposal to IFLA HQ to be discussed by the Professional Committee next December.

### **2.2. Africa**

AC underlined the fact that organising workshops in Africa was a priority.

### **2.3. Finances**

PAC is generously supported by its hosting institutions. Besides PAC has received the support of CLIR for a three-year time period (20 000 US\$ that is 6 666 US\$ / a year) for specific action to be detailed in a yearly report.

Until now IFLA, according to the agreement signed between the BnF and IFLA, has supported the salary of the Programme Officer and part of the travel expenses of the director. But there is no more funds in the reserve for the Core Activities and the situation is quite alarming.

Action: SN suggests that specific projects might be supported by NORAD and other aid agencies provided that they relate to projects in areas and countries that the agency prioritise.

Each member of the Advisory Board is invited to advise MTV on eventual tracks for raising funds.

### **2.4. Blue Shield / FAIFE**

There seems to have been some confusion in the way FAIFE has communicated on the Blue Shield. PAC has, from the beginning, been associated with Blue Shield activities and MTV has very always represented IFLA to meetings where Ross Shimmon could not go.

The aim and priority of Blue Shield is to take preventive measures in order to mitigate the consequences of natural disasters or armed conflicts.

FAIFE is more concerned by freedom of access to information.

It is essential that the role of PAC concerning Blue Shield be made clearer.

This was done publicly by Ross Shimmon during the conference and MTV talked to Susan Seidelin and Alex Byrne on this subject.

Action: MTV and all PAC Regional Centres to promote the Blue Shield and help create a real network of professionals liaising with colleagues from museums, archives and monuments in order to get ready in case of a disaster or an armed conflict.

### **2.5. PAC and PAC Section**

Relationship between PAC and PAC Section are excellent and complementary. PAC helps the section to conduct and achieve actions on the long term. JM underlined that the section could not be as active as it is without PAC.

After thanking all participants, SN declared the meeting over.

Marie-Thérèse Varlamoff  
September 18, 2002