



**PLEASE USE BLOCK LETTERS**

Name of Company: .....

Name of Contact: ..... Position: .....

Address: .....

.....

Postcode/Zipcode: ..... Country: .....

Telephone: ..... Fax: .....  
*Including country and area code* *Including country and area code*

Email: .....

**Sponsorship**

Platinum Sponsorship at €25,000  Gold Sponsorship at €21,500   
Silver Sponsorship at €16,000  Bronze Sponsorship at €8,500

**Preferred sponsorship items** *(subject to availability)*

1. .... 2. .... 3. ....

**Exhibition**

The charge is for Floor Space and includes shell scheme, if required, *(please tick box to request shell scheme)*

No. of m<sup>2</sup> ..... Price: €440 plus VAT per m<sup>2</sup>  
for bookings received up to and including 27 February 2009  
€490 plus VAT per m<sup>2</sup>  
for bookings received from 28 February 2009 onwards

Total Cost € .....

**Preferred Site Areas** *(see numbers on the Floor Plan)*

1. .... 2. .... 3. ....

**Terms of Payment:**

- 60% of total exhibit fee will be invoiced once the Application and Contract Form is signed and received by Concorde Services Ltd
- Non-receipt will automatically result in the release of the reserved space, a forfeiting of the deposit fee and cancellation of the Contract

**Exhibition Layout:**

The Organisers reserve the right to change the exhibition floor layout if necessary. The Organisers reserve the right in unforeseen circumstances to amend or alter the exact site of the location of the exhibition and/or stand and the Exhibitor undertakes to agree to any alteration to the site or the space re-allocated by the Organisers.

**Cancellation Policy:**

- Cancellations received in writing up until 9 months before the exhibition: 10% refund of total exhibit fee
- Cancellations received in writing up until 6 months before the exhibition: 50% refund of total exhibit fee
- Cancellations received in writing later than 3 months before the start of the exhibition: the exhibitor will be liable for the total charge

**The Application is Legally Binding**

Signature of Applicant: ..... Date: .....

Name Printed: .....

Signature of this Application and Contract for Sponsorship and Exhibition implies acceptance of the attached Terms and Conditions as outlined in this invitation or as may be outlined in the Technical Exhibition/Sponsorship Manual announced on the Congress website.

This form should be completed and returned as soon as possible to the address below or fax on +44 (0) 141 331 0234  
IFLA 2009 Industry Department, 4B, 50 Speirs Wharf, Port Dundas, Glasgow G4 9TH, Scotland, UK Email: ifla2009@congrex.com